



PAYMENT VOUCHER

Payment To: STATE DEPARTMENT FOR
SHIPPING AND MARITIME

Document Date: 17 October 2022

Document No: KMA/22_23/PV0476

Cheque No.:

Branch Code: MOMBASA

Department Code: HR_ADMIN

Payment Narration:

Reduction of staff Training budget to London Attache Office-United Kingdom FY 2022-2023

PAYMENT DETAILS	AMOUNT	2% VAT	W/TAX	NET AMOUNT
Collaboration DSA[211651:Daily Subsistence Allowance-Collaboration]	47,394,600	0	0	47,394,600
TOTAL PAYMENT AMOUNT	KES			47,394,600.00

Amount in Words: KES **** FORTY SEVEN MILLION THREE HUNDRED NINETY FOUR THOUSAND SIX HUNDRED AND

AUTHORISATIONS:

Financial Accountant: Jamleck M. Mulalya

Signature:

Date: 17/10/2022

Head of Department/Section: Henry Mwasaru

Signature:

Date: 18/10/2022

HCSS/Finance Manager: Edwin W. Mukhobe

Signature:

Date: 18/10/2022

Director General: John O. Omingo

Signature:

Date: 18/10/2022

Recipient:

Date:

Signature:

Printed By: KMA-HQ\AMWALIMU

Date Printed: 18 Oct 2022

Time Printed: 05:33:20 PM



**MINISTRY OF TRANSPORT, INFRASTRUCTURE, HOUSING & URBAN
DEVELOPMENT AND PUBLIC WORKS
OFFICE OF THE PRINCIPAL SECRETARY
STATE DEPARTMENT FOR SHIPPING AND MARITIME**

Telephone: (020) 2400196
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TRANSCOM BUILDING
NGONG ROAD
P.O. Box 52692-00100
NAIROBI

MOT & I/C/MSA/ADM/001/1 VOL.XI

14th October, 2022

Mr. John Omingo
Ag. Director General
Kenya Maritime Authority
MOMBASA



Dear *John,*

**FACILITATION OF BUDGET FOR OPERATIONALIZING THE MARITIME
ATTACHE OFFICE AT LONDON - UNITED KINGDOM**

The above subject matter refers and letter Ref: KHCL/HRM/2/4 VOL.II dated 6th June, 2022 and letter Ref: KMA/SS/9/1/27 dated 5th August, 2022 refers. (copies attached for ease of reference.)

The Government of Kenya continues to give prominence to the Blue economy sector due to its potential contribution to the GDP. In line with the above, its proposed that a maritime liaison office be opened in London to articulate maritime issues to foreign Government, stakeholders and investor with a proposed annual budget of Kshs 47.4 million (Forty-seven million four hundred thousand) funding from Kenya Maritime Authority.

The Ministry of foreign Affairs has indicated that as a precondition for the appointment to the position, it is mandatory that the funds be availed thus the need to have Kshs 47.4 million (Forty-seven million four hundred thousand) being the budget to cater for the FY 2022/23 being transferred to the ministry of foreign affairs Agency account.

The purpose of this letter is therefore to request that you transfer Kshs 47.4 million (attached) to the State Department of Shipping and Maritime deposit account No: 1000384368 for onward transmission to the Ministry of Foreign Affairs to help operationalize the London office.

Your urgent action on this matter will be highly appreciated.

Yours

Sincerely

Nancy

**Amb. Nancy W. Karigithu, CBS
PRINCIPAL SECRETARY AND SPECIAL ENVOY
FOR MARITIME AND BLUE ECONOMY**

*FM Source for a suitable
Vote. If approved for
release.*

[Signature]

14/10/2022

*AG / Carlos
Dr. [Signature]
with Collaboration
[Signature]*

Tel: 020 7636 2371
Fax: 020 7323 1932
Email: info@kenyahighcom.org.uk
Web: www.kenyahighcom.org.uk



KENYA HIGH COMMISSION
MINISTRY OF TRANSPORT & INFRASTRUCTURE
STATE DEPARTMENT OF SHIPPING & MARITIME AFFAIRS
27 JUN 2022

When replying please quote:

Ref: KHCL/HRM/2/4 VOL. II

RECEIVED
06 June 2022

Amb. Macharia Kamau, CBS
Principal Secretary
Ministry of Foreign Affairs
NAIROBI

27 JUN 2022

Dear PS

Lee Kala

RE: MARITIME ATTACHE

The above role and agency, in the new staff establishment for London, refers.

This is to request you to on pass the attached budget estimates for setting up this office to the Principal Secretary, Maritime and Shipping and to inform that the role can be filled with effect from 1 July 2022.

Thank you.

Yours sincerely,

Amb. Manoah Esipisu, MBS
High Commissioner

cc. Principal Secretary, Maritime and Shipping.

Handwritten signature and date: 6/6



KENYA MARITIME AUTHORITY

EXTRACT BOARD MINUTES


The Board of Directors sitting at the 118th meeting of the full Board of Directors held on **14th October, 2022**, resolved as follows:

Directed Management to do the necessary budget reallocation of **Kshs. 47,394,600.00** in the FY2022 – FY2023 to facilitate the operationalization of the Maritime Attaché's Office in London, United Kingdom.

The reallocation to be effected as follows:

- i. **Reduction in Staff Training Budget by Kshs. 47, 394,600.00**
- ii. **Enhancement of Partnerships and Collaborations Budget by Kshs. 47,394,600.00**

Signed and sealed under the seal of Kenya Maritime Authority


Director General.....
John Odira Oming'o


Secretary.....
CS J. F. Otieno

Dated at Mombasa this 14th day of October, 2022





"For safe and efficient water transport"

KENYA MARITIME AUTHORITY
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Mombasa, Kenya.

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E-mail : info@kma.go.ke
Website : www.kma.go.ke

KMA/SS/9/1/27

5th August, 2022

Nancy W. Karigithu, CBS
Principal Secretary
State Department for Shipping and Maritime Affairs
Ministry of Transport, Infrastructure, Housing and Urban Development
P.O Box 52692 – 00100
NAIROBI.

Dear PS,

MARITIME ATTACHE

Reference is made to the letter dated 29th June, 2022 (Ref: MFA.INT 8/85) from the Ministry of Foreign Affairs on the above subject.

We noted the contents of the letter and presented the proposal to the Board of Directors for consideration and approval. This is to inform you that the Board approved full allocation of Kshs 47,394,600 in the Financial year 2022-23 budget for implementation of the proposal.

We await further guidance on the next course of action as we anticipate your continued support.

Yours faithfully,

John Omingo.
AG. DIRECTOR GENERAL.

KENYA HIGH COMMISSION, LONDON

BUDGET FOR MARITIME SECTION

S/N O	PARTICULAR	RATE P.M (€)	RATE P.M (KSH)	TOTAL P.A (KSH)
1	Payment of rent	4,000.00	600,000.00	7,200,000.00
2	Foreign Service Allowance	5447.00	817,050.00	9,804,600.00
3	Contractual Employees (Driver)	3,000.00	450,000.00	5,400,000.00
4	Contractual Employees (Administrative Assistant)	2,500.00	375,000.00	4,500,000.00
5	Utilities (Electricity, water, & gas)	800	120,000.00	1,440,000.00
6	Medical expenses			1,000,000.00
7	Motor vehicle insurance			400,000.00
	Sub-total			29,744,600.00
OPERATIONS & MAINTENANCE				
			QUARTERLY RATES	TOTAL P.A (KSH)
8	Shows and Exhibitions		1,500,000.00	6,000,000.00
9	Domestic travel		750,000.00	3,000,000.00
10	Foreign Travel		500,000.00	2,000,000.00
11	Printing and Publishing		70,000.00	280,000.00
12	Hospitality supplies		120,000.00	480,000.00
13	General office supplies		80,000.00	320,000.00
14	Internet & telephone connections		40,000.00	160,000.00
15	Courier and Postal Services		40,000.00	160,000.00
	Sub-total			12,400,000.00
	One-Off expense			
16	Purchase of Motor Vehicle	35,000.00	5,250,000.00	5,250,000.00
	TOTAL			47,394,600.00

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Fax: +254-20-2240066/341935/344333
Email: communication@mfa.go.ke
Website: www.mfa.go.ke
When replying please quote Ref. No. and date



HARAMBEE AVENUE
P.O. Box 30551-00100
NAIROBI, KENYA

MINISTRY OF FOREIGN AFFAIRS

Ref. No. **MEA.INT.8/85**



29th June 2022

The Principal Secretary
State Department for Maritime & Shipping
Ministry of Transport, Infrastructure, Housing, Urban Development & Public Works
NAIROBI

RE: MARITIME ATTACHE

See / Registry
Imo

The Ministry has received communication from our mission in London informing of the above role and agency in the new staff establishment for London.

The purpose of this letter is to inform that the above mentioned role can be filled with effect from **1st July 2022** and also to forward the estimated budget for setting up the office.

Attached herewith is the budget for the establishment of the office for your information and further action.

Leah Theuri
FOR PRINCIPAL SECRETARY
Encl.

KENYA HIGH COMMISSION, LONDON

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